

MINUTES OF A MEETING OF THE CATALOGUE SUPPLIES JOINT COMMITTEE HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON WEDNESDAY, 13 JULY 2016 AT 9.30 AM

Present

Councillor – Chairperson

N Clarke

B Stephens

J Ward

Officers:

Adele Ahearn

Accountant

Paul Davies

Procurement Manager, Merthyr Tydfil County Borough Council

Lee Jones

Head of Regulatory and Partnerships Services

Steve Lock

Head of Operational Procurement, Rhondda Cynon Taf County Borough Council

Liz Lucas

Head of Procurement, Caerphilly County Borough Council

Andrew Rees

Senior Democratic Services Officer - Committees

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members:

Councillor D Hardacre

Councillor B Jones

Councillor CE Smith

Councillor P Williams.

40. DECLARATIONS OF INTEREST

None.

41. APPROVAL OF MINUTES

RESOLVED: That the minutes of the Catalogue Supplies Joint Committee of 9 February 2016 were approved as a true and accurate record.

42. STATEMENT OF ACCOUNTS 2015-16

The Accountant Financial Control presented the unaudited Statement of Accounts for the financial year ended 31 March 2016 which in accordance with the Accounts and Audit (Wales) Regulations 2014 must be signed and dated by the Section 151 Officer by 30 June 2016 that they present a true and fair view. She stated that the accounts had been placed on public deposit and would then be subject to audit by the Wales Audit Office.

The Accountant Financial Control informed the Joint Committee that the accounts show a net loss of £604k, which included an adjustment of £8k for holiday entitlements. The accumulated usable reserve is £738k at 31 March 2016 compared to £1.306m in the preceding year. The financial position as at 31 March 2016 (excluding holiday accruals) showed a deficit of £596k in the year.

The Accountant Financial Control highlighted the net expenditure position in relation to staff costs, which included redundancy payments, the payment for the use of

consultants and payments made to third parties. She highlighted the income position in that opening stock was £370k and closing stock £10k. Short term creditors are £628k and short term debtors were now down to £36k. There was now a surplus of £738k which dependent on the income and expenditure position would be re-distributed in accordance with the Constitution.

The Committee asked what steps would be taken to recover debts to the joint service. The Head of Regulatory and Partnerships informed the Joint Committee that non-partner debt is below £2k and the majority of partner debt would be pursued. He stated that there may be a rebate forthcoming from suppliers which would also be pursued.

RESOLVED: That the Joint Committee noted the unaudited Statement of Accounts for 2015-16.

43. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraphs 14 and 16 of Part 4 and Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

Following the application of the public interest test, it was resolved that pursuant to the Act referred to above, to consider the under-mentioned items in private with the public being excluded from the meeting.

44. APPROVAL OF EXEMPT MINUTES

45. CLOSURE OF THE JOINT CATALOGUE AND SUPPLIES SERVICE

The meeting closed at 10.03 am